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WAR FOOD ADMINISTRATION
Office of Distribution
Washington 25, D.C.

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INSTRUCTIONS AND PROCEDURE FOR THE INSPECTION OF HOPS

Pursuant to the provisions of the Regulations of the War Food Administrator governing the inspection and certification of hops, the following instructions and procedure for the sampling, inspection and certification of hops for quality are hereby issued, to be in force and effect on and after August 1, 1944 unless amended or superseded by instructions and procedure issued in lieu thereof.

RULE 1

Definitions

Section 1. For the purposes of the inspection of hops for quality:

(a) Basis of determination.-- All determinations shall be made on the basis of the hops as a whole.

(b) Percentages.-- Percentages shall be percentages ascertained by weight.

(c) Hops.-- Hops shall be the dried cones of the cultivated varieties of hops.

(d) Seeds.-- Seeds shall include all hop seeds regardless of maturity.

(e) Leaves and stems.-- Leaves and stems shall include all leaves and stems of the hop plant, except the stems (petioles) which bear the individual cones, and all extraneous matter.

RULE 2

Sampling

Sec. 1. Sampling device.-- The core sampler, or any other device which enables the inspector or sampler to obtain a correct and representative sample of 100 grams or more from each bale of hops sampled, will be deemed to be satisfactory for use in sampling hops.

Sec. 2. Drawing a representative sample.-- An official sample or samples upon which a lot inspection certificate is issued shall be representative of the hops in the lot. All hops in a lot tendered for inspection shall be made accessible by the applicant for adequate sampling. A sample shall be drawn from not less than 10 percent of the bales in the lot.

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Sec. 3. Identity of hops.- Each lot of hops tendered for inspection shall be identified by the grower's lot number or other lot number or symbol stenciled on each bale; or by other commonly accepted means, and such identification shall be made available to the sampler by the applicant for inspection at the time of sampling.

Sec. 4. Quantity of hops in lot.- A lot may consist of any number of bales of hops of the same or similar type and quality identified as outlined in Sec. 3 of this Rule and tendered by an interested party as a unit for sampling, inspection, and certification.

Sec. 5. Packing the sample.- Each official sample shall be packed in a cardboard cylinder or other suitable container to protect it from contamination and breakage in transit to the inspection office.

Sec. 6. Identification record.- An identification record or sample ticket shall be placed in each sample and shall show the lot number or other identity of the lot of hops, the number of bales in the lot, the location, name and address of applicant, date sampled, kind of inspection to be made, and the signature of the sampler.

Sec. 7. Samples drawn by licensed samplers.- A sample drawn by a licensed sampler shall be delivered or mailed to the inspector designated by a supervising inspector for the area served by the sampler and such sample shall be accepted by the inspector as official.

RULE 3

Inspection

Sec. 1. Basis of inspection.- Hops shall be inspected for the content of seeds and the content of leaves and stems, and may be inspected for other quality factors, upon request of an interested party, to determine compliance with contract specifications.

Sec. 2. Kinds of inspection service.- Four kinds of inspection service on hops shall be available; (a) lot inspection; (b) sample inspection; (c) review inspection; and (d) appeal inspection.

(a) Lot inspection.- A lot inspection shall be an examination and analysis by an inspector of a representative sample or samples of an identified lot of hops. The sample or samples upon which such inspection is based shall have been drawn by an inspector or by an official sampler in accordance with instructions contained in Rule 2.

(b) Sample inspection.- A sample inspection shall be an examination and analysis by an inspector of a sample of hops submitted by a person other than an inspector or an official sampler.

(c) Review inspection.- A review inspection shall be a review of the examination and analysis of the official sample or samples or of the submitted sample of hops on which the original inspection was based and shall be made by an inspector located in the office of inspection where the original inspection was made.

(d) Appeal inspection.- An appeal inspection shall be an examination and analysis of a new official sample drawn from a lot of hops previously inspected and shall be made by a supervising inspector.

Sec. 3. Issuing inspection certificates.- When an inspection has been made of a lot or sample of hops as outlined in Sec.2 of this Rule an appropriate inspection certificate shall be issued.

Sec. 4. Information on inspection certificate.- The inspection certificate for hops shall include the following information:

(a) For a lot inspection the inspection certificate shall include: (1) serial number of certificate; (2) the heading "TAR FOOD ADMINISTRATION, Office of Distribution;" (3) a statement that it is an inspection certificate for a lot of hops; (4) date of inspection; (5) identification of the hops; (6) the quantity inspected; (7) location of the hops when sampled; (8) the percentage of seeds and the percentage of leaves and stems; (9) the fees and charges; (10) the name and address of the applicant; and (11) signature of the inspector.

(b) For a sample inspection the inspection certificate shall include: (1) serial number of certificate; (2) the heading "TAR FOOD ADMINISTRATION, Office of Distribution;" (3) a statement that it is an inspection certificate for a sample of hops; (4) date of inspection; (5) identification of the sample; (6) the percentage of seeds and the percentage of leaves and stems; (7) the fee; (8) signature of the inspector; and (9) the following statement, "This certificate applies only to the sample described herein."

(c) The percentage of seeds and the percentage of leaves and stems, when equal to one percent or more, shall be stated in terms of whole percent and a fraction of a percent shall be disregarded; provided that when the percentage of seeds is found to be seven percent or more it may be stated on certificates as "over 6 percent."

(d) There may also be included in the certificate such additional information as may be necessary to describe the quality of the lot or sample of hops inspected when requested by an applicant for the purpose of showing compliance with contract specifications.

(e) A certificate issued as a result of a review inspection or an appeal inspection shall include in addition to the information outlined in (a), (b), (c), and (d) of this section, a statement identifying it as a "Review Inspection" or an "Appeal Inspection," as the case may be, and a reference, by number and date, to the certificate superseded.

Sec. 5. In addition to the provisions of Sections 1 to 4, inclusive, of this Rule the inspection and certification of hops shall be in accordance with applicable provisions of the Rules and Regulations of the War Food Administrator.

RULE 4

Fees and Charges

Sec. 1. Fees for inspections by authorized employees of the Office of Distribution, War Food Administration:

(a) Lot inspection.- The fee for the inspection, including sampling, of a lot of hops shall be 35 cents per bale, but not less than \$5.00 per lot.

(b) Sample inspection.- The fee for the inspection of a submitted (unofficial) sample shall be \$2.00 per sample.

(c) Review inspection.- The fee for a review inspection of a lot of hops based on the original official sample or samples shall be 20 cents per bale but not less than \$2.00 per lot; the fee for a review inspection of a submitted (unofficial) sample of hops shall be \$2.00 per sample.

(d) Appeal inspection.- The fee for an appeal inspection of a lot of hops shall be 35 cents per bale but not less than \$5.00 per lot; provided, that when it is found that there was a material error in the inspection from which the appeal is taken no fees or charges will be assessed for the appeal. For the purpose of this provision a variation of 2 percent or more in the percentage of seeds or in the percentage of leaves and stems from that indicated on the certificate covering the inspection or review inspection from which the appeal is taken shall be deemed to be a material error.

Sec. 2. Fees for inspection of hops under cooperative agreements.- The fees for lot inspection, sample inspection, and review inspection of hops under cooperative agreements with State Departments of Agriculture or other agencies shall be in accordance with the terms of such agreements.

Sec. 3. Fees for sampling.- The fee for sampling hops by a licensed sampler acting independently of a cooperative agreement shall be reasonable and shall not exceed 15 cents per bale, based on the total number of bales in the lot with a minimum fee of \$2.00 per lot.

Sec. 4. Charges.- In addition to the fees prescribed in Sec. 1, Sec. 2, and Sec. 3 of this Rule, such charges may be made as are necessary to cover the cost of travel and other expenses incurred in connection with the sampling and inspection of hops.

Done at Washington, D. C. this 29th day of July 1944.